

## REQUEST FOR REGISTRATION IN THE REGISTER OF STUDENT ASSOCIATIONS OF THE POLITECNICO DI MILANO

Please refer to the [Regulation For Establishment Of The Register Of University Student Associations And For Funding Cultural And Social Initiatives Of Politecnico Di Milano Students](#)

Prepare a Statute that complies with the rules outlined in the regulations and in accordance with Italian law.

You can request consultation exclusively regarding the coherence of the Statute with the regulations by writing to [eventistudenti@polimi.it](mailto:eventistudenti@polimi.it).

Once the coherence with the regulations is confirmed, you can proceed to the Revenue Agency for registration as per Italian law. Subsequently, you can apply for registration in the Register of Student Associations of the Politecnico di Milano.

We advise you to seek consultation regarding the correctness of the documentation at [eventistudenti@polimi.it](mailto:eventistudenti@polimi.it) before proceeding with the subsequent steps.

Send the necessary documentation for registration and the attachments to [protocollo@polimi.it](mailto:protocollo@polimi.it)

The email must be sent from the designated President's Polimi institutional email address. The subject of the email should be: Registration in the Register of Associations of the Politecnico di Milano - [Name of the Association]. In the body of the email, specify that the recipient is Area Campus Life Service Community Life and Merchandising.

Attachments:

1. Registration request form
2. Certified copy of the duly registered deed of constitution;
3. Certified copy of the duly registered Statute;
4. copy of the certificate of attribution of the tax code of the Association;
5. extract of the minutes of appointment of the President and other association officers (signed and dated);
6. List, complete with original handwritten signatures in a single file with signatures in sequential order as per document, of Student Members - indicating name, surname, registration number (6 digits) - dated and signed on each page by the legal representative of the association;
7. copy of the identity card of the signer;
8. Descriptive list of cultural activities carried out for the benefit of Politecnico di Milano students in the last six months.
9. Excel file containing the name, surname, and registration number of the Student Members contained in the list referred to in point 6.

Except for point no. 9, all documentation must be in PDF format.